



Grade Change Form

This form should be used to request a change of a previously reported end of term grade.

TEACHER'S NAME: _____

COURSE TITLE: _____

TERM OFFERED: Q1 Q2 Q3 Q4
 S1 E1 S2 E2 FULL-YEAR
(CHECK ONE PLEASE)

ACADEMIC YEAR OFFERED: _____ (i.e.,2011-2012)

STUDENT NAME: _____

GRADE PREVIOUSLY REPORTED _____
REQUESTED GRADE CHANGE TO _____

EXPLANATION FOR CHANGE

Initials indicate that changes have been made

SIGNATURE OF PRINCIPAL